



Fédération Internationale de Tchoukball

International Tchoukball Federation

# **FITB Bylaws**

Adopted by the FITB General Assembly

on August 3<sup>rd</sup> 2011

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## **I. NAME, COMPOSITON, DOMICILE**

### **Article 1 Name**

- 1.1. The "International Tchoukball Federation" officially called FITB is a non-profit legal entity disposing of all means to reach its objectives.
- 1.2. The FITB was founded on 5 June 1971 in Switzerland as an Association according the art 60 sqq of the Swiss Civil Code (Code Civil Suisse).

### **Article 2 Domicile**

- 2.1. The domicile and official address of the FITB is that of the office of the acting President.

### **Article 3 Composition**

- 3.1 The FITB is composed of the national Tchoukball associations on which it has bestowed recognition and which control Tchoukball in their state or territories.
- 3.2 Only one federation per country shall be entitled to FITB Membership

## **II. PURPOSES**

### **Article 4 Purposes and Goals**

- 4.1 The FITB shall lead, develop and promote Tchoukball around the world, as a means to contribute to the positive development of our society.
- 4.2 It shall promote the practice of Tchoukball in the spirit of the educational and ethical values described in the Tchoukball Charter<sup>1</sup> and according to the principles established by its founder, Dr. Hermann Brandt.
- 4.3 It shall ensure:
  - that is business is transacted pursuant to the Bylaws and Regulations
  - the execution of all FITB events (tournament, festival, symposia, teaching events) and the tasks this entails (regulations, lists of duties; exclusive competences in media work, marketing and sponsoring)

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<sup>1</sup> See Tchoukball Charter in the appendices

- the organization of all FITB events
- the development of new national federations
- the development of Tchoukball in all its forms, such as Beach Tchoukball, Tchoukball for All, Wheelchair Tchoukball.
- the development of the cause of coaches, referees, and players
- the development of junior players

4.4 The FITB may undertake all actions deemed necessary in the pursuit of the goals stated above.

## **Article 5 FITB Rights**

5.1 The FITB, in partnership with the event organizer, is entitled to utilize in any manner the FITB events (tournament, festival, symposia, teaching events), in particular by marketing advertising and marketing rights, TV signal rights and other electronic, visual and printed media rights.

## **Article 6 FITB Duties**

6.1 The FITB shall issue bylaws, regulations and official rules of the game for all forms of Tchoukball, regulation of international referee as well as the certification program and appointment of referee, relations among national federations and its rights and obligations towards its Members. It shall regulate its relations to other national and international federations, organizations and institutions. It shall regulate the official standards and specifications for Tchoukball equipment.

## **Article 7 FITB Contribution**

7.1 With its activities, the FITB shall contribute to the promotion and strengthening of friendship and mutual respect and understanding among Tchoukball participants throughout the world with the promotion of peace, the most important prerequisite for the existence of Tchoukball, being the main objective.

## **Article 8 FITB Non-Discrimination Policy**

8.1. The FITB tolerates no discrimination on the basis of race, gender, creed or political orientation.

- 8.2. Organizers of official FITB events (tournaments, festivals, congresses, conventions, training seminars, symposia, etc) shall be compelled to make a declaration to that effect before the FITB transfers the event.
- 8.3. Teams shall not boycott official FITB events or refuse referees for reasons of race, gender, creed or political orientations. Violation of this article shall result in suspension of the national federations or teams concerned, by the FITB Executive Committee (EC) and the next General Assembly (GA) shall decide on the final suspension.
- 8.4. The FITB supports a fair representation of women in sporting activities and in the management of Tchoukball.

## **Article 9 FITB and Fairness in Sport**

- 9.1. The FITB shall be committed to fairness in sports and prohibit any attempts at unfair performance improvement. The prevention of any use of doping shall be a special concern.
- 9.2. Current World Anti-Doping Agency (WADA) code and IOC doping regulations shall form part of the FITB Bylaws and Regulations.
- 9.3. Regulations concerning doping shall be the subject of a special body of regulations which shall include mention of the necessary sanctions.

## **Article 10 Violations**

- 10.1. All violations of the provisions of the FITB legal instruments are subject to sanctions provided for in those Bylaws and in the FITB Regulations. Rights to proper defense are guaranteed by the FITB Bylaws.

## **Article 11 FITB Mission**

- 11.1. The mission of the FITB is to govern, manage and develop Tchoukball so that it becomes a prominent team sport with a high global awareness.
- 11.2. In co-operation with its affiliated national federation members, the FITB will achieve its mission by:
- spreading the teaching and practice of Tchoukball worldwide;

- the development of high quality training programs and modern communication tools;
- the staging of world class international events;
- the application of modern sport management principles;

11.3. The FITB wants to promote the practice of a healthy and ethical sport and wants to encourage the teaching of the educational merits of Tchoukball. It aims particularly:

- to promote the practice of Tchoukball as a tool for physical, educational, and positive social development;
- to vastly increase Tchoukball gatherings and to encourage exchanges between people, in order to promote peace and tolerance.
- to take measures to promote the participation of women and persons with disabilities, sport for all, fair play, athletes' health and safety, high standard arbitration and clear competitions rules.
- to take measures to protect the athletes and their entourage from corruption, illegal and irregular betting, fraud, and other harmful practices linked to sport.
- to take measures to incorporate and implement sustainability principles both with regard to the environment and society.
- to be a signatory of the World Anti-Doping Code.
- to apply in all aspect of its daily business the principle of good governance.

11.4. The FITB wants to be a modern, flexible, transparent, and accountable organization

11.5. In all its activities, the FITB will endeavor to provide maximum enjoyment for participants and spectators, maintaining strong values of mutual respect.



### III. MEMBERSHIP AND FITB BODIES

#### Article 12 Membership

12.1 The General Assembly alone shall grant membership.

12.2 Any national Tchoukball federation (NF) may join the FITB if they are in agreement with its aims, fulfill FITB conditions and undertake to respect FITB Bylaws and Regulations. The FITB recognized the following membership levels:

- The **Full Member (FM)**: are National Federations who pay the annual membership fee, and are in good standing (FITB annual membership or liability to the FITB is paid in full) are entitled to 1 (one) vote during the General Assembly. If the Full Member is not in good standing the year of a GA at the time of the General Assembly, it loses its right to vote.

- **Associate Member (AM)**: are National Federations, or FITB Official Representatives, who pay no annual membership fee, are entitled to 0 (zero) vote during the General Assembly, and may participate in FITB events with team(s).

These members shall aim to become a Full Member (FM) within 5 (five) years.

12.3 A full Member (FM) which pays all the liabilities due to the FITB is entitled to 1 (one vote),

#### Article 13 Application for Membership

13.1. A national federation or Continental Federation candidate applying for membership shall address a written request to this effect to the FITB no later than 4 (four) months before the next GA. The application shall contain:

A. Name and address of the national federation's headquarters

B. Name and address of the President and the Executive committee members of the national federation

C. Bylaws and other Regulations of the national federation

D. A writing agreement to certify that the national federation will do its best to integrate and welcome any Tchoukball team without any discrimination of any kind in its country;

E. a writing agreement to certify that the national federation agrees to apply and promote the Rules of the Game, the FITB Bylaws and regulations

F. For Full Member (FM), and Associate Member (AM), a copy of the proof of

payment of the application fee to the FITB. This amount will not be reimbursed in case of rejection of the application.

G. provide a five years Tchoukball development plan in the applicant country.

H. the National and official certificate of registration of the association of the country of origin

K. A completed FITB Membership Application Form

13.2. The Executive Committee shall decide on the basis of those documents pending ratification by the General Assembly. The candidate shall not be present during the vote. Upon approval, all FITB Membership shall become effective after the close of the General Assembly, and in case of Full Member (FM), only after the payment of the annual fee is received by the FITB which shall occur within 1 (one) month following the General Assembly.

13.3. The Executive Committee defines the conditions and procedures to be fulfilled for such request of affiliations and shall be approved by the General Assembly.

## **Article 14 Annual Membership Fee**

14.1. Each Full Member (FM) shall pay an annual membership fee whose amount and conditions are established by the Executive Committee and ratified by the General Assembly.

## **Article 15 Loss of Membership**

15.1. The FITB membership shall be forfeited:

- a) for violation of the FITB Bylaws or FITB regulations, and decisions, by a 2/3 (two-thirds) majority of votes validly cast at the General Assembly
- b) if the member concerned no longer has the character of a national federation, by a 2/3 (two-thirds) majority of votes validly cast at the General Assembly

15.2. The Executive Committee may, by a majority decision, suspend, until the next General Assembly, a member who fails to comply with a provision of the Bylaws, regulations, directives, decisions of the FITB, and in particular for the following reasons:

- a) non-payment of any liabilities due to the FITB
- b) owing 2 (two) years of overdue annual membership fee to the FITB

A final decision shall be made by the next General Assembly, according to 15.1 providing that the suspension is still in force at that time.

15.3. Full Member (FM) and Associate Member (AM) wishing to resign their FITB membership shall inform the FITB Presidency, by registered letter.

15.4. The resignation shall become effective 3 (three) months after the FITB has received the letter of resignation.

## **Article 16 In Case of Loss of Membership**

16.1. The former FITB member shall make no reference whatsoever to the FITB, in particular the FITB's name and logo

16.2. The outgoing Member loses its member rights after the expiration of membership. It is not entitled to any participation or advantage from the FITB, or to any financial compensation following its resignation or exclusion

## **Article 17 Membership Duties**

17.1. The Member shall respect and apply the FITB Bylaws, Regulations, and Official Rules of the Game. Their own Bylaws shall reflect the provisions of the FITB Bylaws and Regulations which are considered an integral part of their Bylaws. In case of contradiction, the FITB Bylaws and Regulations shall prevail.

# **IV. FITB BODIES, MOTIONS, QUORUM, AGENDA, ELECTIONS, COMPETENCES**

## **Article 18 FITB Bodies**

18.1. The General Assembly is the supreme authority of the FITB. It shall meet at least once every 2 (two) years.

18.2. The FITB Executive Committee (EC) shall comprise a maximum of nine members.

18.3. The General Secretariat shall be the FITB administrative body.

18.4. The FITB auditors shall control financials matters.

## Article 19 Motions

- 19.1. FITB Members, Continental Federations, the FITB Executive Committee, and Chairperson of the committees may submit motions to the General Assembly. They shall be made in writing, in English, together with rationales to the Presidency
- a) no later than 4 (four) months prior to the General Assembly in the case of ordinary General Assembly
  - b) no later than 1 (one) months prior to an Extraordinary General Assembly
- 19.2. Motion submitted past the deadline or as late as while the General Assembly is in progress require a 2/3 (two-thirds) majority votes validly cast of the General Assembly to be heard. Excluded from this provision shall be Bylaws amendment, Rules of the Game, Beach and WheelChair Tchoukball Rules, and applications to hold FITB events.

## Article 20 General Assembly Call, Organization, and Planning

- 20.1 The dates and the place of the next General Assembly must be announced to the FITB Members at the latest 3 (three) months in advance.
- 20.2 The amendment of the Bylaws, Rules of the Game, Beach and WheelChair Tchoukball Rules, shall be sent to the FITB Members 3 (three) months before the General Assembly.
- 20.3 The following documents have to be sent 1 (one) month before the General Assembly to the FITB Members :
- the agenda;
  - the last General Assembly minutes
  - the FITB President's reports;
  - the financial reports;
  - the commission reports
  - election candidates as required
  - the commission proposals as required
  - the proposed motions of the Member as required
- 20.4 An Extraordinary General Assembly may be held any time the FITB Executive Committee deems it necessary. 1/5 (one fifth) of the Full Members (FM) in good standing can also request for an Extraordinary General Assembly by making a

written request to the FITB with a detailed explanation of the grounds of this request. The Extraordinary General Assembly shall be held within 6 (six) months from the reception of the request. The procedure shall be equal to the one of the Ordinary General Assembly.

## **Article 21 The General Assembly, Composition, and Competences**

- 21.1. The General Assembly is composed of all the affiliated Member up to date in their obligations and financial commitments (being in good standing at the time of the meeting). Each Member may be represented by a maximum of 2 (two) delegates, duly accredited for that purpose, who shall be members of the national federation (NF). All delegates other than the President/Chairperson, Secretary General, Treasurer, of the Member shall present at the meeting a power of Attorney document signed by one of the above mentioned Officers. No-one shall represent more than one Member.
- 21.2. Associate Member (AM) shall have the right to raise issues and participate in all discussions at the General Assembly, but shall not have the right of vote.
- 21.3. Those Bylaws entitle some observers to attend the General Assembly. The President may also entitle some observers. The observers have no right of vote.
- 21.4. 1 (one) Continental Federation representative may also attend the General Assembly. The delegate shall have the right to raise issues and participate in all discussion at the General Assembly, but the representative has no right of vote.
- 21.5. The Chairman of the General Assembly shall be proposed by the FITB Executive Committee and named in the invitation send to the Member and Associates Member at the time of the General Assembly invitation.
- 21.6. Competences
- The inalienable prerogatives of the General Assembly are :
- a. to amend the Bylaws
  - b. to create, modify, approve the Official Rules of Tchoukball, Beach, WheelChair Tchoukball Rules,
  - c. to accept the FITB budget
  - d. to ratify the affiliation and expelling of a Member and/or a Continental Federation
  - e. to approve the President's report, and the FITB financial reports

- f. to decide of the use of any profits, and to approve the actions, regulations, directives, decisions, of FITB Executive Committee and its program for the following years
- g. to elect the President of the FITB, the Vice-President, Treasurer, and the FITB Executive Committee members
- h. to attribute the title of Honorary President or Honorary member to persons who have rendered remarkable services to the FITB, or revoke the title if the person deserves it.
- i. to decide on membership fee;
- k. to decide on the dissolution and the liquidation of the FITB.
- l. to decide on the amount of royalties due by users of the certification material.
- n. to decide on the delegation of power by the FITB Executive Committee or Power of Attorney
- o. to decide on the President proposal program.

## **Article 22 Agenda**

22.1. The FITB Executive Committee prepares the agenda for the General Assembly. In all cases, this agenda shall include, among others, the following items:

1. Opening of the General Assembly
2. Election of the Chairman of the General Assembly
3. Roll Call
4. Election of two examiners of the minutes
5. Approval of the minutes of the last General Assembly
6. Affiliating and expelling Member, Associate Members and /or Continental Federation as required
7. Modification of the Membership application, and fee process as required
8. Presentation of the FITB President's reports
9. Presentation of the FITB financial reports
10. Presentation of the FITB committees reports

11. Approval of the FITB President's reports, the FITB financial reports, and committees reports
  12. Amendments to the Bylaws as required
  13. Changes in the Official Rules of Tchoukball, Beach and Wheelchair Tchoukball Rules, as required
  14. Appointment and election of financial auditors as required
  15. Appointment or removal of honorary members
  16. Presentation of the FITB President's program
  17. Election of the FITB President as required
  18. Election of the FITB Executive Committee Members as required
  19. Proposition of the amount of royalties due by users of the certification material as required.
  20. Proposition on the delegation of power by the FITB Executive Committee or Power of Attorney as required
  21. Proposition of the budget
  22. Propositions of FITB regulations, and/or motions proposed by the Executive Committee, committees, Member, continental federations as required.
- 22.2. At a General Assembly, only items on the agenda may be discussed. In case of emergency and/or on the recommendation of the FITB Executive Committee or on a delegate's request, items not on the agenda may be debated, provided that the General Assembly agrees by a 2/3 (two-thirds) majority of vote validly cast. See also 19.2 for the exclusion
- 22.3. The Agenda of the General Assembly without elections shall be adjusted accordingly.

## **Article 23 Quorum and Decisions**

- 23.1. Only the Full Member (FM) in good standing (i.e. has satisfied all its financial obligations to the FITB at the time of the meeting) and are present, are counted to determine if the quorum is reached. They are entitled to attend with the right to

vote. The delegates of a Full Member (FM) under suspension, by the Executive Committee, and ratified by the General Assembly, for any reason whatsoever, may attend the General Assembly as observers, but the Full Member (FM) cannot be counted for the purpose of the quorum.

- 23.2. Illegible, void, or blank votes, and abstentions shall not be included in the count of validly cast votes
- 23.3. The General Assembly may make a decision if at least 3/5 (three/fifth) of the Members with the right to vote, as established by article 12.3 are present. If the quorum is not formed a new General Assembly may be organized.
- 23.4. Except where otherwise provided for in these Bylaws the decision shall be made by open ballot. Voting by secret ballot shall be subject of 2 (two) Full Members' requests (FM).
- 23.5. Except where otherwise provided for in those Bylaws or the FITB Regulations, the decisions of the General Assembly are taken by a simple majority of the Members (FM)votes validly cast, however :
- a. an amendment to the Bylaws required a 2/3 (two-thirds) majority of votes validly cast
  - b. change in the Rules of the Game, Beach, Wheelchair Tchoukball rules, required a simple majority of votes validly cast
  - c. in the case of equal numbers of votes the voting process shall be repeated. If a motion fails to reach a majority in a repeat vote, it shall be rejected
- 23.6. Except where otherwise provided for in those Bylaws, or in specific decisions of the General Assembly which may fix a later date for the enforcement of its decisions, such decisions shall enter into force immediately following the General Assembly.

## **Article 24 Election of the President**

- 24.1. The President is elected by the General Assembly for a four years term. Reelection is possible for 1 (one) more term. The candidates shall have reach the age of 18 year at the time of the election, and be in full possession of their civil rights.



- 24.2. Candidacy for the Presidency shall be submitted to the FITB by fully paid-up Full Members (FM), no later than 4 (four months) prior to the opening of the General Assembly.
- 24.3. Before the elections, the candidates must present their program and the main results that they want the FITB to achieve before the next ordinary General Assembly.
- 24.4. The election for President requires a simple majority. If more than one candidate is presented, voting shall be by secret ballot. In the event there is only one candidate for the position being filled, the election will be carried out by acclamation, unless an election by secret ballot is requested by at least 2 (two) Full Members (FM).
- 24.5. If no candidate obtains a simple majority of votes validly cast, a run-off election shall be held between the two candidates who obtained most votes in the first ballot. In the second ballot, a simple majority and the most votes shall decide. In the case of a tie, the voting process shall be repeated.
- 24.6. If no candidate has been nominated within the deadline or if the nominee is no longer a candidate on the day of the General Assembly, candidates may be nominated at the General Assembly.
- 24.7. If no candidate has been nominated and the acting president has rendered good services to the FITB during his/her two terms, a third term shall be possible by a two-third of votes validly cast during the General Assembly.
- 24.8. Newly elected FITB President shall take office 1 (one) month after the close of the General Assembly

## **Article 25 Elections of the FITB Executive Committee Officers**

- 25.1 Following the election of the President, the General Assembly shall proceed with the election of the members of the FITB Executive Committee (minimum 5 (five) members maximum 9 (nine)), which are elected for a four years term. It includes the FITB President, the Vice-President, the Treasurer, and minimum 2 (two) to a maximum of 6 (six) members. The candidates shall have reached the age of 18 at the time of the elections, and be in full possession of their civil rights.

25.2 The President shall propose, for election, the members of the Executive Committee.

25.3 The election of members of the FITB Executive Committee is done by a multinomial vote (all names proposed by the President, are on the same ballot), and require a simple majority votes validly cast.

25.4 The General Assembly may refuse the President's proposal, by simple majority votes validly cast, in which case the President must make another proposal.

## **Article 26 Minutes of the General Assembly**

26.1 The minutes shall be sent to the FITB Members within 1 (one) month after the General Assembly has been held. The minutes shall be adopted at the next General Assembly

## **Article 27 The FITB Executive Committee Competences and Duties**

### **Organisation**

27.1 The FITB Executive Committee shall consist of the following members:

- President, Vice-President, Treasurer,
- and 4 (two) to 6 (six) members elected by the General Assembly who shall become chairperson of specific committees.

27.2 The ExCom members shall be a representation of the global Tchoukball community, at least 2 (two) continents shall be represented, however, only 2 (two) Associate Members (AM) can be elected as member of the ExCom.

27.3 In the performance of his executive duties, the President shall assign specific responsibilities to the Executive Committee members who are elected by the General Assembly.

27.4 The procedure within the FITB Executive Committee and the competence of its members shall be governed by these Bylaws and the FITB regulations.

27.5 The quorum for meetings of the Executive Committee is met when the President plus 4 (four) other members are present. The simple voting majority shall decide in Executive Committee vote.

27.6 Vacancies during the term of office may be co-opted by the FITB Executive Committee members, or new member nominated, and accepted by the majority of the Executive committee, pending ratification by the General Assembly with elections.

27.7 Retiring FITB President, Executive Committee members or committee members shall hand-over all necessary documents no later than 1 (one) month after their resignation, or following an election.

27.8 Newly elected FITB Executive Committee members shall take office immediately after the close of the General Assembly or, when filling vacancies during a period of office, according the FITB Executive Committee directive to that effect.

### **Competences and duties**

27.9 The FITB Executive Committee shall be responsible for the administration and management of the FITB and shall make decisions on all matters that do not require a General Assembly decision. The FITB Executive Committee may delegate some of its powers. A delegation of power shall be adopted by the General Assembly and required a 2/3 (two-thirds) majority of votes validly cast.

27.10 The decisions of the FITB Executive Committee, derived from the competence entrusted to it by the Bylaws and the FITB regulations, are binding on all the FITB Members (FM, AM, CF) covered by such decisions.

27.11 The FITB Executive Committee may grant awards to persons who have rendered great services to the FITB;

27.12 The FITB Executive Committee has the competence to adopt, by majority of its members, all Regulations proposed by the President Commission unless specified in these Bylaws.

27.13 The Executive Committee shall be responsible for personnel decision concerning the FITB General Secretariat

27.14 The FITB Executive Committee shall keep minutes of its meeting. The minutes shall be presented upon a Member delegate's request.

## **Article 28 The President's Competences and Duties**

### **Fulfillment of the charge**

- 28.1 The functions and responsibilities of the Presidency shall be carried out by the President, elected by the General Assembly.
- 28.2 Simultaneous chairmanship or presidency of the FITB and of a national federation is not allowed.
- 28.3 Should the President be provisionally unable to carry out his functions, the Vice-President shall take over the President's functions while remaining Vice-President.
- 28.4 Should the President be definitely unable to hold office, the Vice-President shall take over the President's functions while remaining Vice-President until the next General Assembly at which new election shall be organized.

### **Competences and Duties**

- 28.5. The President shall be responsible for the on-going administration and management of the FITB. He shall be the only person authorized to sign all contracts and committing documents. The President may delegate power of attorney on behalf of the FITB, this provision shall be approved by the General Assembly with a majority of votes validly cast. He manages the FITB and takes all the actions deemed appropriate for the good of the FITB. He shall make decisions on all matters that do not require a General Assembly or a FITB Executive Committee decision.
- 28.6. The President shall represent the FITB with all legal powers. He chairs the meetings of the FITB Executive Committee.
- 28.7. The President has the particular responsibility to
- present at the General Assembly, a FITB activity report of the last two years, his/her program and the objectives that he/she wants to achieve until the next General Assembly;
  - take the specific actions during his mandate to notably achieve those results
- 28.8. In his capacity as Chairman of FITB Executive Committee meeting, the President has the casting vote.

## Article 29 The Committees

29.1. The following six committees are permanent, executive FITB bodies with Specific tasks:

- Committee of Organizing and Tournament (COT)
- Playing Rules, and Referee Committee (PRC)
- Committee of Coaching and Methods (CCM)
- Certification and Homologation of Tchoukball Equipment (CHTE)
- Committee for Promotion and Public Relations (CPP)
- Ethics Committee (EthCom)

29.2. The committee shall consist of the chairperson who shall be a member of the FITB Executive Committee, and members are appointed by the FITB Executive Committee.

29.3. If a committee chairperson should retire before his period of office, the FITB Executive Committee appoints a new chairperson until the next General Assembly who shall possess the same rights as his predecessor.

29.4. The FITB Executive Committee shall appoint the committee members for a period of four years. The appointment is based on the representative chosen and proposed by the Full Member (FM), the FITB Executive Committee, and recommendations from the respective committee chairperson.

29.5. New committee members may be appointed only with the written approval of their Member. Each committee may include a maximum of 2 (two) representatives from any Member.

29.6. The following tasks shall be incumbent upon the Committee of Organizing and Tournaments (COT)

- amending the Regulations for FITB events
- drawing up an international calendar of events and explanatory notes and dealing with proposals on the calendar and submitting them to the General Assembly
- collaborating in the organization of international events
- drawing up the opening and closing ceremony of FITB events and compiling the explanatory notes and dealing with the proposals from the Member, continental federation, and submitting them to the General Assembly
- instructing and supporting the respective committees or persons responsible in

the national federations above all in compiling the basic recommendation documents required for Tchoukball (technical installations, tournaments, announcements, media and sponsors recommended guidelines ) and explanatory notes and dealing with proposals on the recommendations and submitting them to the General Assembly

- set the Anti-Doping Rules in accordance with WADA, and support the organizers of the FITB events to comply with these rules

29.7. The following tasks shall be incumbent upon the Playing Rules, and Referee Committee (PRC)

- drawing up the Rules of the Game and explanatory notes and dealing with proposals by the Member and submitting them to the General Assembly for approval in case of the Rules of the Game, Beach, and Wheelchair Tchoukball rules
- organizing, creating, referee regulations
- organizing, creating, training document for referee
- organizing referee training and holding FITB symposia in its own field
- selecting, engaging, and monitoring international referees
- issuing international referee identification
- recognizing and training instructors
- publishing FITB referee lists
- drawing up publications and teaching programs particularly to prevent Tchoukball injuries and damage
- instructing and supporting the respective committees or persons responsible in the national federations
- Assist, provide, and support the organizers of FITB events with the schedule of the matches, Referee calendar for the events, Arbitration in case of Dispute, and all technical situations that may be needed by the organizer.

29.8. The following tasks shall be incumbent upon the Committee Coaching and Methods (CCM)

- analyzing international games and events and drawing up proposals on the future content, organization and structure of Tchoukball
- organizing, creating, coach regulations
- compiling training material for coach

- organizing international coach training and holding FITB symposia in its own field
- holding training courses for sports coaches, teachers and physical education teachers.
- selecting, engaging, and monitoring international coaches
- issuing international coach identification
- recognizing and training instructors
- publishing FITB coach lists
- drawing up publications and teaching programs particularly to prevent Tchoukball injuries and damage
- instructing and supporting the respective committees or persons responsible in the national federations

29.9. The following tasks shall be incumbent upon the Certification and Homologation of Tchoukball Equipment (CHTE)

- issuing certification process of Tchoukball Equipment (form, request of certification fee, deadlines)
- issuing regulation and requirements for the certification of Tchoukball Equipment
- issuing certification contract
- testing, and delivering certification to sport manufacturers or distributors
- publishing FITB certified sport manufacturers and distributors lists
- proposing the amount of royalties that are to be paid to the FITB by certified sport manufacturers and distributors and compelling the explanatory notes and dealing with proposals from the Member and submitting them to the General Assembly for approval
- proposing the amount of royalties that are shared in proportions between the Member and the FITB and compelling explanatory notes and dealing with proposals on the recommendations and submitting them to the General Assembly

29.10. The following tasks shall be incumbent upon the Committee for Promotion and Public Relations (CPP)

- producing publicity, teaching, and illustrative material
- helping design FITB public relations, and produce FITB publications.
- compiling a catalogue of FITB literature, films, videos, pictures and posters and expanding the library where necessary
- promoting Beach, and Wheelchair Tchoukball

- instructing and supporting the respective committees or persons responsible in the Member.
- engage means to find sponsors and financial support.

29.11. The following tasks shall be incumbent upon the Ethics Committee (EthCom)

- established a Code of Ethics Agreement for Tchoukball Participants to sign at any given FITB event.
- organize Ethics seminar, workshop, and teaching material to promote it to Tchoukball participants, Referee, Official, player.
- Encourage and urge the FITB to promote Tchoukball events for all, where Tchoukball can be learned, shared, and participants can grow in a safe, fun, and healthy social environment.
- Set up sanctions if required.

29.12. The Committees shall keep minutes of its meeting. The minutes shall be presented upon a Member delegate's request.

## **Article 30 Working Groups**

30.1. The FITB Executive Committee can convene working group if it deems them necessary to deal with specific matters for a limited period.

30.2. The committee chairperson shall establish and propose the responsibilities and functions of the working groups through regulations and shall be accepted by majority of the FITB Executive Committee members.

## **Article 31 The Continental Federations**

### **Compositions**

31.1. Continental Federations shall be recognized when they have at least 3 (three) members.

31.2. The FITB recognizes the following Continental Federations, when they are created:

- Asia Pacific Tchoukball Federation
- African Tchoukball Federation
- European Tchoukball Federation
- Pan American Tchoukball Federation



- 31.3. The Continental Federations have the following rights and duties:
- a) Recognition of the binding character of FITB Bylaws, regulations and resolutions.
  - b) Cooperation with the FITB concerning international events and Tchoukball generally.
  - c) Holding their continental tournaments and symposia.
  - d) Holding their own international tournaments, particularly for juniors, for Beach, and Wheelchair Tchoukball.
  - e) Drawing up their list of coaches and referees.
  - f) Recruiting new FITB members.
  - h) Electing candidates of the Continental Federations to the FITB General Assembly and committees, pursuant the article 21.4 of these Bylaws.
  - i) Guaranteeing, in the interests of Tchoukball, regular, and responsible cooperation by members elected or appointed to the FITB Executive Committee, and committees.
  - k) Making use of every opportunity to promote Tchoukball in their continent (including organization of training courses, symposia, seminars).
  - l) Creating all bodies needed to fulfill the duties of a Continental Federation.
  - m) Right to put motions to the FITB General Assembly.
  - n) Mutually exchanging resolutions and information with the FITB.
  - o) Ensuring the respect of Tchoukball Charter, the Rules of the Game and the FITB Bylaws and regulations.
- 31.4. Whenever possible. Continental Federation elections shall be scheduled to precede FITB elections.
- 31.5. The General Assembly shall confirm Continental Federation candidates to the FITB Executive Committee. The candidate apply for recognition following the Article 13.1 to the FITB, and the FITB Executive Committee submit the candidacy to the next General Assembly
- 31.6. A Full Member (FM) or Associate Members (AM) is automatically member of its geographically Continental Federation if there is any.
- 31.7. The Bylaws, Regulations and functioning of the Continental Federation shall follow the general principles and provisions of the FITB Bylaws and regulations.

### 31.8. Special Provisions

The Continental Federation shall keep the FITB informed of all:

- 31.9. the activities or competition organized by them;
- the results of international matches;
  - other information that may be useful for the interest of Tchoukball or the FITB.
- 31.10. Only a national federation which is a Full Member or Associate Members of the FITB may join a Continental Federation.

## **Article 32 The FITB General Secretariat**

- 32.1. It shall, under the authority of the President, provide support and assistance to the various institutions of the FITB.

## **Article 33 Honorary Membership**

- 33.1. The General Assembly may grant or remove the title of Honorary President or Honorary Member to any individual person who has rendered meritorious or despicable services to the FITB. The FITB Executive Committee shall submit the name of any such person to the General Assembly for approval.
- 33.2. Honorary Members shall be invited to the General Assembly.
- 33.3. An honorary status does not confer voting rights.

# **V. FINANCES**

## **Article 34 Financial Reports**

- 34.1. The financial period of the FITB is 2 (two) years and starts on the January 1st in the year in which an ordinary General Assembly is held. An Intermediate report is due the year between the GA by March 1st of the following year.

## **Article 35 Financial Auditors**

- 35.1 2 (Two) financial auditors and 1 (one) substitute auditor are elected at the ordinary General Assembly for 2 (two) years. They are not necessarily FITB

members. Corporate body is eligible. They report in writing on the accounts and on their conclusions to the General Assembly.

35.2 The auditors have access to all accounting documents for the purpose of their duties.

35.3 The General Assembly shall approve the profit and loss statements and balance sheet of the last biennial accounts for its approval and final discharge of the FITB Executive Committee.

## **Article 36 Revenues**

36.1 The revenues of the FITB consist of:

- annual membership fees
- FITB Events registration fees
- revenue from marketing agreements
- subventions, donations,
- certification application fees
- royalties on the certification of Tchoukball Equipment
- any other sources of funding approved by the Presidency, the FITB Executive Committee or the General Assembly.

## **Article 37 Budget**

37.1 On the proposal of the FITB Executive Committee, the General Assembly shall adopt the biennial budgets.

37.2 The FITB Executive Committee may adapt the budgets to newly arising needs; it shall justify it to the General Assembly. Nevertheless, except exceptional circumstances, all expenditure not written in the budget should be able to be financed by a new receipt.

## **VI. OFFICIAL LANGUAGES, CORRESPONDENCE, ANNOUNCEMENT AND PUBLICATION**

### **Article 38 Official Languages and Communications**

- 38.1. The official languages of the FITB shall be English and French. The working language shall be preferably English.
- 38.2. Correspondence between the FITB and its members shall be conducted in English.
- 38.3. In case of conflict of dispute in the interpretation of the Bylaws, the English version shall prevail.
- 38.4. Every Full Member (FM), Associate Member, (AM), and Continental Federation (CF) shall inform the FITB Secretariat of the names and precise addresses of those persons in charge of official correspondence between the FITB and the Member.
- 38.5. The FITB Executive Committee shall decide on Official FITB publications

## **VII. INTERNATIONAL EVENTS**

### **Article 39 International Events Rights, and Duties**

- 39.1. The FITB shall have the exclusive right to hold World, Continental Tournament for men, women, mixed, junior, Beach Tchoukball, Wheelchair Tchoukball
- 39.2. The FITB shall be responsible for holding symposia, courses and training courses.
- 39.3. The FITB shall entrust each FITB event to a Full Member (FM) or Associate Member (AM) that has applied to hold it.
- 39.4. FITB events may be awarded to one applicant only, which fulfills the following conditions:
- presentation of a proper budget countersigned by the Member's executives, including participation fee
  - written agreement to fulfill all organizers duties as laid down on the FITB

regulations

- and any other requirement stipulated in the Regulations for FITB Events

39.5. The applicant may include a number of members in the organization of the event.

39.6. The ceremony at the opening and closing celebrations of international FITB events is stipulated in the FITB regulations (Committee of Organizing and Tournament (COT))

## **VIII. RULES OF THE GAME**

### **Article 40 Rules of the Games Application**

40.1. All the FITB Members shall be obliged to play Tchoukball according to the Rules of the Games approved by the General Assembly and the Tchoukball Charter. With the PRC's agreement a Member may, for a limited period, play according to modify rules in order to try them out.

40.2. Once they have been passed by the General Assembly, changes to the Rules of the Game, or Beach, Wheelchair Tchoukball, shall be announced to all Members by the Secretariat. They shall be published officially 1 (one) month after the General Assembly, they shall be sent to the Member, and the General Assembly shall decide the when the rules will be implemented.

40.3. FITB members shall be responsible for quickly making known the changes within their associations. They shall be entitled to declare that changes to the Rules of the Game already announced shall immediately become valid within their association.

## **IX. DISSOLUTION OF THE FITB AND LIABILITY**

### **Article 41 Dissolution**

41.1. Only 3/4 (three-quarter) majority of votes validly cast of the Member (FM) entitled to vote and present at the General Assembly may dissolve the FITB. The motion to dissolve the FITB shall have been sent together with the agenda for the General Assembly to all FITB Member.

41.2. In the event that the FITB shall be dissolved, the General Assembly shall decide on the use of its assets and settle any financial obligations, the assets may be used only for the purpose of non-profit- making sport.

## **Article 42 Liability**

42.1. The FITB is liable for its engagements exclusively and only with its own assets. Personal liability of FITB members is expressly excluded.

## **X. MISCELLANEOUS**

### **Article 43 Conflict of Interest and Ethical Practices**

43.1. If any office, or any officers of the FITB Executive Committee, any FITB officers or their direct relatives, or any other Commission, working group, has a financial interest in any contract or transaction involving the FITB, such individual shall absent himself from the FITB's evaluation or approval of such contract of transaction. The officer or member shall disclose such conflict to the FITB and to the FITB Members. Upon such disclosure being made, the contract or transaction shall not be void if the General Assembly in good faith authorized the contract or transaction by the affirmative vote of the majority of the disinterested FITB members and the contract or transaction is fair to the FITB at the time it is authorized.

### **Article 44 Application Law and Entry Into Force and Dispute**

#### **Resolution**

44.1. Any dispute arising from, or related to the Bylaws, regulations, directives and decisions of the FITB, and for which there is no competent internal body, will be submitted exclusively to the Court of Arbitration for Sport (CAS) located in Lausanne, Switzerland, applying its own procedural rules. Its decisions are final.

44.2. Should be a dispute between national federations or between a national federation and the FITB, an amicable settlement will be sought within the FITB. If agreement cannot be reached, the dispute will be brought to the Court of

Arbitration for Sport (CAS), in Lausanne, Switzerland, for conciliation, and as the case may be, for judgment.

- 44.3. Any appeal against a final and binding decision from any FITB organ shall exclusively be submitted to the Court of Arbitration for Sport (CAS), to the exclusion of any ordinary court of any country.

## **Article 45: Enforcement**

- 45.1. Those Bylaws shall enter into force immediately after its approval by the General Assembly
- 45.2. Those Bylaws shall supersede the previous Bylaws and all amendments thereto, which are hereby abrogated.
- 45.3. This version of the Bylaws has been adopted at the General Assembly in Ferrara, Italy on 3<sup>rd</sup> of August 2011.

# APPENDICES

## The Tchoukball Charter

Tchoukball excludes any striving for prestige, whether individually or as a team; rather it is a sport in which players pursue excellence through personal training and collective effort.

Tchoukball is open to players of all degrees of ability (natural or acquired) and skill. Inevitably one will encounter players of every possible ability/skill level during play. Every player must adapt his own play and attitude (technical or tactical) to the circumstances of the moment because each player - teammate or opposing player - is due proper respect and consideration.

On a individual level: the attitude of a player is paramount for it implies respect for himself/herself, for his/her own teammates *and* for opposing team players regardless of whether any are stronger or weaker players than one's self.

On a team level: no outcome, whatever it might be, should never impact one's sense of importance, individually or as a team, and it should never lead to sectarian rivalry. From victory one can derive satisfaction and even joy, but never exaggerated pride. The joy of winning should provide encouragement. Arrogance in victory carries with it the struggle for prestige, which is a source of common conflict among humans and condemned within the sport of Tchoukball.

Tchoukball requires total dedication: one must keep constant watch on the movement of the ball and the other players - both objectively and with empathy. As one participates individually in the sport, one subjects oneself to the group's needs. The result is that in the course of a game, different personalities come together as one when they react collectively within the game.

Thus, in Tchoukball:

- there is a collective achievement within a team. This binds the players together, it teaches appreciation and esteem for the values of others, and it creates a feeling of oneness in the common effort of a small group.
- there is an acceptance of the attitudes of the opposing team with whom one must engage in opportunistic play while resisting any hostile undercurrents.



- each player's major concern is to strive for beauty of play. The universal experience of sport can be summed up by the expression: "elegant play begets elegant play."

This attitude is the basis for social interaction of Tchoukball: it encourages one to aim for perfection while always avoiding any negative conduct toward the adversary.

This basic premise is more than just the rule of a sport - it is a rule for conduct at all times, a psychological component of behavior, the basis of an individual's personality.

The aim of Tchoukball is therefore the avoidance of conflict, with one main goal in mind: fair play that does not compromise the level of play but rather links the two teams together in common activity. The beauty of one team's play makes possible - and reinforces - the beauty of play by the other team.

Tchoukball provides social exercise through physical activity. By pooling the resources of all, everyone participates, with the more adept players accepting responsibility for teaching the less adept; therefore, there is no real individual champion, but rather a collective striving for perfection. When one says, "let the best man win," it should mean that a person achieves his/her best through adequate preparation. This being so, it is appropriate that the results reward the efforts which players have undertaken, individually and as a team.

Within these limits, a victory can and should bring satisfaction and meet with an adversary's respect. Victory should inspire in an adversary a desire to do as well, without any feeling of belittlement. Winners should not convey any feeling of arrogant domination. Rather, a sense of healthy satisfaction on the winner's side is like a handshake to encourage the adversary to continue to train properly.

For these reasons, the notion of "victor" should give way to the simpler more appropriate one of "winner." Play as a means of perfecting one's performance is a basic desire that every activity should include and develop. It is toward this goal that every Tchoukball team must work, whether it is in the smallest, friendliest match or the most important meeting "at the summit."

## OVERVIEW FITB regulations, duties, and Glossary

		Proposed by	Decision by	Implementation by
I	Bylaws	FM, CF, EC	GA	EC
II	Suspension of the membership	EC	GA	EC
III	Regulations new membership	EC	GA	EC
IV	Membership Fee	EC	GA	EC
V	FITB regulations	EC, COT, PRC, CHTE, CPP, FM, CF, EthCom	GA,	EC
VI	Financial Regulations	EC	GA	EC
VII	Election Candidates	FM, CF, EC	GA	EC
VIII	Honorary Members	FM, CF, EC	GA	EC
IX	Dissolution	FM, EC	GA	GA
X	Delegation of Power and Outsourcing	EC	GA	EC
XI	Royalties	EC, FM, CF, CHTE	GA	CHTE
XII	Calendar of International Events	EC, FM, CF, COT	GA	COT
XIII	Regulations International Events	COT, FM, CF, EC, EthCom	GA	COT
XIV	Rules of the Game	PRC, FM, CF, EC, EthCom, CCM	GA	PRC
XV	Approbation of a new	EC	GA	EC

Continental Federation				
XVI	Responsibilities and Task of the Committees	Committee Chairperson	EC	Each Committee
XVII	Official FITB Publication	EC	EC	EC
XVIII	Regulation for International Referee	PRC, FM, CF, EC, EthCom	EC	PRC
XIX	Regulation for Official FITB referee courses	PRC, EC, EthCom	EC	PRC
XX	Technical Regulations a) Ball Regulations c) Frames Regulations	CHTE, EC,	EC	CHTE
XXI	Media Regulations	CPP, EC	EC	CPP
XXII	Regulations on Advertising	FM, CF, CPP, EC	EC	EC
XXIII	Regulation of FITB symposia, and training	FM, CF, EC, CPP, PRC, COT, EthCom	EC	PRC, CPP, EC
XXIV	Regulation for Award	FM, CF, EC	EC	EC
XXV	Standing Orders and Responsibilities and Task of Working Group	COT, PRC, CPP, CHTE, EthCom, EC, FM, CF	EC	EC
XXVI	Submit Motions GA	FM, CF, EC General Assembly	GA	EC

FM	Full Member : national federation which is a Member who pays an FITB annual membership fee, and is in good standing
AM	Associate Member: national federation or representatives which do not pay a FITB annual membership fee.
CF	Continental Federation
EC	FITB Executive Committee
COT	Committee of Organizing and Tournament
CPP	Committee for Promotion and Public relation
PRC	Playing Rules, Referee Committee
CCM	Committee of Coaching and Methods
CHTE	Certification and Homologation of Tchoukball Equipment
EthCom	Ethics Committee
NF	national federation
NR	National Representatives. A person or a group of people which belong to a country without any national federation member of the FITB
FITB Members	Full Member (FM) and Associate Members (AM)